PART I ClearQuest Implementation Feedback on 51.1.2

ClearQuest Implementation Guide

1. Background

First sentence, second line since the SFA name change is now official insert, "… at *the U S Department of Education, Office of Federal Student Aid (FSA)*" in place of SFA.

2. ClearQuest Implementation Support

First paragraph, at the end of the fourth sentence, since the implementation dates can vary from project to project, we will want to show some flexibility that would suit individual project pace which at times have other extraneous circumstances at play. At the end of the 4th sentence a suggestion is add, "…with several projects, *and is subject to change in order to accommodate individual project pace and progress.*"

2.1.1 Kickoff Meeting and …

I think we should include the ClearQuest "Awareness Presentation" in the appendix and reference it here.

2.2.2 Setup Test and …

First paragraph, first sentence, at the end of the sentence add, "…it is checked in, *and a production database is created in Oracle.*"

2.2.3 Report Generation …

At the end of this section, add a sentence to describe that these reports are generated once based on a particular type of query and specific report format and can subsequently be run indefinitely many times over in both the client and Web interface. Create once, run (use) many times concept.

2.2.6 ClearQuest Installation …

1. Rational Analyst Studio *or Enterprise Suite* (includes ClearQuest 2001A)

Next to last paragraph on this section, delete "no Service Pack or" (note that Service Pack 1 is recommended for W2K).

2.4.1 Meeting to Track …

The recommended post-deployment meeting timeframe is good. However, again, it must have a flexibility connotation in this paragraph because one size does not fit all. Add a sentence at the end of this paragraph to reflect this. For example, *While these timeframes are recommendations, the Rational deployment team will work with individual project teams to provide a "best fit" transition plan.*

Appendix A -- ClearQuest Implementation Work Plan

Some of the obstacles listed under item 3 are not factually correct, nor depicted the challenges in the proper context. Rather than dwelling on setbacks, better that we focus on challenges overcome, i.e., we do not need to create user accounts on the Rational host now that we have moved our schema and user databases into Oracle. Also, mention that we have implemented SSL on the host.

VDC Communications ClearQuest User Guide

1. High Level Overview

1.2 Rational ClearQuest Overview

Change fact that schema has already been converted to Oracle.

<u>General Observation</u>: Screen shots of web interface are excellent. It is ideal for this effort (VDC/Mod partner) because if this tool is adopted, most users -- particularly those at the VDC -- will be using the Web tools. However, I suggest to add a few ClearQuest client screen shots as well for the benefit of Mod partner and FSA staff members.

<u>Note:</u> Actual suggested verbatim inserts are italicized.

Part II, ClearCase Implementation Feedback on 51.1.2

Since there is no actual project metrics to deploy and utilize ClearCase yet, I would like to reserve feedback on this section until such time that this effort is accomplished. I understand that this effort is ongoing at this particular moment in establishing ClearCase deployment support to two SFA projects, FMS and the Portals development.

To gauge progress in this effort and how the ClearCase Implementation Guide will evolve, I have asked to include an agenda item for discussion on this Thursday's (02/21/02) Rational Tool Support Team meeting.

SA: